



HENLEY BANK HIGH SCHOOL

25th May 2023

Dear Parents / Carers,

I am writing following a recent change to our Management Information System that we use within the school. This is the platform where we hold all information relating to our students.

Our staff have been getting used to these systems since we returned from the Easter break and we are now looking at utilising more of the capability of the system that is available to us. One of these features is an app that is designed for parents / carers to be able to view and access information all in one place. To enable us to launch this to you we are planning to start with the information below;

Data Collection Form – this will enable you to update information for parents and students eg, change of phone number, change of home address, change of email address, dietary requirements, medical information. *If you currently have the SIMS Parent app please delete this.*

Messages – all email and text messages will be loaded here. You will receive a notification when a new message is received.

Timetable – view your child's timetable for each day

Academic Calendar – our main school calendar will still be held on our school website. Here you will find term dates and Inset days.

Clubs – view information on clubs for the current term and this will be where you sign up for clubs for future terms.

To enable you to access the app you will need to download My Child at School (MCAS) and we will issue an email to you on Tuesday 6th June with log in details to enable you to register.

Over the coming months we will continue to add more features onto the app so there is more information available to you all in one place. Some examples of these will include school reports, exam information, attendance and online payments. We are currently working on moving our Online Payments over to this system before the end of the summer term.

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If you have any questions or would like to provide any feedback on MCAS please contact admin@henleybankhighschool.co.uk

Kind regards,

Mr Derry
Headteacher

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