



# HENLEY BANK HIGH SCHOOL

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14<sup>th</sup> November 2023

Re Assessment, Reporting and Academic Review Evenings

Dear Parents and Carers,

At Henley Bank High School, we ensure that parents and carers remain fully informed on their child's academic progress. I am therefore writing to you to provide you key information on our assessments, academic reports and Academic Review Evenings this academic year.

## **Assessment**

Students in years 7-9 will be assessed twice per academic year. The purpose of our assessments is to ensure that students are remembering the key content and are able to execute the key skills that they have been taught in the curriculum. It will also provide parents, teachers and students with information on areas of strength and where students need to improve further in each of their subjects.

Assessments will take place in all subjects that the student's study with the exception of PSHE. Having two assessments per year allows us to measure student progress over a broad range of content and ensure that the data generated from the assessments is reliable and robust.

The assessments will take place during the following time periods:

Mid-Year Assessment: 22<sup>nd</sup> January- 9<sup>th</sup> February

End of year assessment: 24<sup>th</sup> June- 12<sup>th</sup> July

Closer to the time of the assessments a letter will be sent to parents and carers, informing them of the exact dates that each assessment will take place.

## **Assessment Preparation**

To ensure that students are fully prepared and equipped to succeed in their assessments, students will be taught how to revise in their weekly DEEP (drop everything everybody practice) sessions. Further to this all students will be provided with a comprehensive set of knowledge organisers, which will summarise the key information required for success in the assessments. Knowledge organisers for the mid-year assessments will be released to students before the Christmas holidays to ensure there is adequate time to revise and prepare.

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## Reporting

Following the assessments, we will collect data on students' performance and send this to parents in our academic reports.

The reports will be sent to parents via MCAS on the following dates:

Mid-Year Assessment: Week beginning 19<sup>th</sup> February

End of year assessment: Week beginning 15<sup>th</sup> July

## Academic Review Evenings

Further to the reports, we will hold Academic Review Evenings and Days for specific year groups at the end of each term to ensure that parents and carers have the opportunity to discuss their child's progress with their teachers. The dates for the Academic Review Evenings that we will be hosting are below:

Wednesday 20<sup>th</sup> December- Year 7 Academic Review Evening

Thursday 21<sup>st</sup> December- Year 11 Academic Review Evening

Friday 22<sup>nd</sup> December- Year 7 and 11 Academic Review Day

Wednesday 20<sup>th</sup> March- Year 8 Academic Review Evening

Thursday 21<sup>st</sup> March- Year 11 Academic Review Evening

Friday 22<sup>nd</sup> March- Year 8 and 11 Academic Review Day

Wednesday 17<sup>th</sup> July - Year 10 Academic Review Evening

Thursday 18<sup>th</sup> July- Year 9 Academic Review Evening

Friday 19<sup>th</sup> July- Year 9 and 10 Academic Review Evening

All Academic Review Evenings will run between 4:00pm and 7:00pm and Academic Review Days between 9:00am and 12:00pm. All Academic Review events will be held virtually over School Cloud. School Cloud is a platform which hosts virtual meetings between the teacher and the parent/carer. More information about how to use School Cloud will be sent prior to the Academic Review Evening for your child.

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An academy in the Greenshaw Learning Trust: Company no. 7633694



Please note that on Academic Review Days students are not expected to attend school.

If you have any further questions about assessment, reports or academic review events, please do not hesitate to contact the school on the email address below.

[admin@henleybankhighschool.co.uk](mailto:admin@henleybankhighschool.co.uk)

Yours faithfully

Mr G.Dakin  
Deputy Headteacher

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