



15<sup>th</sup> January 2025

**RE: Y9 KS4 Options**

Dear Parents and Carers,

We are entering an important phase in your child's education: their Key Stage 4 options. Choosing the right subjects is essential for exam success and future aspirations. To support this process, we aim to provide comprehensive guidance and support for both students and parents.

**Key Information:**

- **Y9 Options Video Assembly:** Week beginning 20th January
- **Options Meeting Bookings on SchoolCloud:**
  - Opens: Monday 20th January at 6:30 pm
  - Closes: Wednesday 29th January at 3:00 pm
- **Options Booklet and Subject Videos Released:** Monday 27th January
  - Includes detailed guidance on the options process and subject choices.
- **Virtual Options Meetings.** A chance to discuss your options choices with a member of the senior leadership team
  - **Dates:** Wednesday 29th January and Thursday 30th January
  - **Times:** 4:00 pm – 7:00 pm
  - Hosted via SchoolCloud to discuss the process, answer questions, and provide personalized guidance.
- **Options submission** deadline Friday 7th March at 9am.

**How to Book Your Meeting:**

1. Visit <https://henleybank.schoolcloud.co.uk> after 6.30pm on Monday 20<sup>th</sup> January.
2. Log in using:
  - Your title, forename, and surname
  - Your child's forename, surname, and date of birth
  - The email address registered with the school (used to receive confirmation emails).
3. If you have multiple Year 9 children, one login will show all applicable records.

Please note, appointments may be allocated to a different staff member depending on availability.

For further questions, feel free to contact me by email at [jmcneill@henleybankhighschool.co.uk](mailto:jmcneill@henleybankhighschool.co.uk)

**Yours faithfully,**

Mrs McNeill

Associate Assistant Headteacher

Stephen Derry, Headteacher

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