



12th January 2026

Dear Parents and Carers,

Re Year 9 Key Stage 4 Options process and evenings

We are approaching an exciting and extremely important time in your child's education, their Key Stage 4 options. Making the right option choices is crucial for examination success and the future aspirations of your child. As a school, we want to provide you and the students with as much information as possible to ensure that the students pick the combination of subjects that is right for them and their future.

On **Monday 26th January**, we will release our Options Information Booklet, which is a comprehensive guide to the options process and the subjects that we offer. We will also release our Options Information videos, which will provide further advice and guidance.

To further support the students with their decision, we would like to offer all Year 9 parents and students the opportunity to have a virtual options meeting with a member of the Senior Leadership Team. During this meeting, the options process will be explained to you and the student, you can ask any questions that you may have, and the Senior Leader will be able to offer support and guidance to the student in making their choices.

The meetings will be held between **Wednesday 28th January** and **Thursday 29th January between 4:00 pm and 7:00 pm**. The meetings will be held via School Cloud, which is the same system that we use to host our Academic Review Evenings.

To access our School Cloud booking system, please visit <https://henleybank.schoolcloud.co.uk> School Cloud will ask for the following information when you log in, your title, forename and surname, your child's forename and surname as well as your child's date of birth. These will be checked against the records that we have stored on our system to ensure security when logging in.

When logging in, you will also be asked for an email address, this does need to match the email address that we hold at the school, this will be the email address that School Cloud send the confirmation of appointments to. Please note if you have multiple children in Year 9, you will only need to log in with one child's details and all applicable children will be visible.

When you log in you will be able to book an appointment with one member of staff, however due to scheduling capacity this may not be possible and another staff member may be allocated.

School Cloud will be open for bookings on **Monday 19th January at 6:30pm** and will close on **Wednesday 28th January at 3:00pm**.

If you have any further questions then please do not hesitate to contact me on the email address below.
admin@henleybankhighschool.co.uk

Your Sincerely

Mr G Dakin
Head of School

Stephen Derry, Headteacher

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